



PMW ASSOCIATES

SAN CLEMENTE

COURSE CATALOGUE POST CERTIFIED SEMINARS FY 19/20

ADVANCED CIVILIAN MANAGEMENT

This seminar is specifically designed for civilian and sworn police personnel who supervise or manage civilian employees. Designed as an update to the five-day Civilian Management Course, it provides more in-depth coverage of complex topics such as budget preparation and the legal aspects of personnel management. *There is no pre-requisite for this seminar.*

DATE	COURSE NUMBER	TUITION
March 3-5, 2020	9080-10742-19-001	\$426

ADVANCED SUPERVISORY LEADERSHIP

Instructor Paul M. Whisenand, Ph.D., is a published authority on the application of strength-based leadership techniques and principles. This course provides a focused and comprehensive approach to the topic including practical take-away tools for application in the workplace. Highly interactive exercises require the active involvement of the entire class. Each student will receive an individual analysis of their unique "strengths delivery style" by means of two powerful awareness scales, the LIFO and FIRO-B, which provide a thorough understanding of individual leadership strengths and how best to apply them.

DATE	COURSE NUMBER	TUITION
April 28-30, 2020	9080-12490-19-001	\$409

CIVILIAN MANAGEMENT (40 HOURS)

This course is specifically designed for civilian lead staff and managers. It is also highly recommended for sworn personnel who supervise civilians. No previous supervisory experience is required in order to attend and benefit from this course. Topics include: Leadership, Principles of Budgeting, Legal Aspects of Personnel Management, and Well-Being. Individual and group exercises are employed.

DATE	COURSE NUMBER	TUITION
October 7-11, 2019	9080-10740-19-001	\$673
May 4-8, 2020	9080-10740-19-002	

INTERNAL AFFAIRS

This thought provoking and informative seminar is designed for internal affairs investigators as well as all police managers and supervisors confronted with personnel issues. Based on frequent changes in police personnel laws and practices, the course is regularly updated, and merits being repeated every two years.

DATE	COURSE NUMBER	TUITION
October 22-24, 2019	9080-32100-19-001	\$428
January 7-9, 2020	9080-32100-19-002	
March 24-26, 2020	9080-32100-19-003	
April 21-23, 2020	9080-32100-19-004	
June 2-4, 2020	9080-32100-19-005	

MANAGING SICK AND INJURED WORKERS (WORKERS' COMPENSATION)

Legal requirements in this area are constantly changing. This course is taught by workers' compensation attorneys and law enforcement professionals with vast experience in the topic. Students are provided a basis for understanding and addressing workplace issues such as claims for workers' compensation; disability/illness; ADA requirements; and, how to maintain a respectful workplace. Current examples and case-law studies are employed within an interactive learning environment.

DATE	COURSE NUMBER	TUITION
October 28-30, 2019	9080-11060-19-001	\$434
April 7-9, 2020	9080-11060-19-002	

MEDIA RELATIONS

This issues-driven three-day seminar is intended for all sworn and civilian police employees who are, or could become, accountable for interacting with the media. The instructor, a recognized expert in his field, has a proven track record of successful media relations within a high-profile police department. Use of video technology for Individual media presentations including group feedback are an integral part of the workshop.

DATE	COURSE NUMBER	TUITION
November 19-21, 2019	9080-33240-19-01	\$420
May 12-14, 2020	9080-33240-19-02	

POLICE BUDGET ACADEMY

This popular and highly pragmatic course covers the complete process of preparation, justification and presentation of a department/division budget and is vital for individuals who are, or will be, responsible for preparing a department, division or agency budget.

DATE	COURSE NUMBER	TUITION
November 5-7, 2019	9080-10050-19-001	\$393
February 11-13, 2020	9080-10050-19-002	
June 9-11, 2020	9080-10050-19-003	

STRATEGIC PLANNING SEMINARS

The Strategic Planning Seminar is an excellent vehicle for use by police agencies who wish to spend three days in a retreat location defining goals and developing strategies for accomplishing them. It serves as a mechanism for strategic planning and team building. Contact PMW Associates for availability of dates and locations.

DATE	COURSE NUMBER	TUITION
TBD	TBD	\$569

TEAM BUILDING WORKSHOPS

PMW is a POST approved presenter of Team Building Workshops (TBW). If your agency has been awarded a TBW, please consider our services.

SEMINAR LOCATION

The PMW Associates seminars listed in the course catalogue will be held at the Volare Hotel in San Clemente.

Volare Hotel
111 S. Avenida de la Estrella
San Clemente, CA 92672

** Course dates are subject to POST approval July 1, 2019. Courses are POST Certified; however, POST provides no tuition reimbursement.*