



PMW Associates

- Management Training
- Leadership Development
- Team Building

ADVANCED CIVILIAN MANAGEMENT

POST CONTROL #9080-10742

PARTICIPANTS

This seminar is specifically designed for civilian and sworn police personnel who supervise or manage civilian employees. Designed as an update to the five-day Civilian Management Course, it provides more in depth coverage of complex topics such as budget preparation and the legal aspects of personnel management. (The Civilian Management Course is not a pre-requisite for this seminar.)

CONTENTS

The agenda is divided into three eight-hour modules as follows:

- **Issues Management** This session is conducted by a three-member panel of subject matter experts. The topics and issues will be generated by the participants via a pre-seminar questionnaire. Issues not covered the first day will be carried forward into days two and three.
- **Personnel Investigations and Issues** This session will cover at a minimum: updated legal issues and IA investigations; discipline and evidentiary hearings; discrimination/harassment complaints; negligent training, retention, and hiring; recent POBR cases (Govt. Code 3300); labor law issues; administration of public records; and personnel matters relating to computer usage.
- **Generations at Work** This day is devoted to contemporary challenges and proven practices for successfully leading a multi-generational work force. The focus will be on methods for building bridges between generations.

Register: www.pmwassociates.com

Tuition: \$426

Instructors: Jennifer McCain, J.D. – CDR Everd “Doug” McCain

Location: Volare Hotel
111 S. Avenida de la Estrella
San Clemente, CA 92672

Note: All of our POST Plan III courses can be taught anywhere in California. Please contact us if you are interested in hosting a presentation in or near your agency.